

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

AUGUST 21,

2012

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were: Tim Lenihan 590 Uxbridge Ave.
 Tim Taylor Fire Chief
 D. J. Tharp Service Director
 William Price Police Lieutenant

CONSENT AGENDA

Res. 204-12: Approve Minutes of August 6, 2012 & August 13, 2012

Mrs. Stewart moved to approve the minutes of the August 6, 2012 and August 13, 2012 meetings. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 205-12: Approve the Warrants for September, 2012

Mrs. Stewart moved to approve the September, 2012 warrants for payroll and bills. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – None at this time.

CORRESPONDENCE

The Fiscal Officer presented the following to the Board:

1. Lee Brown from the Franklin County Economic Development & Planning Department sent an e-mail and attached the copies of proposed signs to be attached to the Franklin County Engineer's signs at the entrance way to the Township. They are the approved colors of the signs and the Trustees picked purple as their first choice with brown as number two. (See Referral File)
2. A copy of the 1st Notice of Violation to the owner of 3914 Armuth Avenue was received from Franklin County Public Health regarding violations that must be addressed by September 10, 2012 or charges may be filed.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer presented the following for approval:

Res. 206-12: Approve HelpNet Invoice for EAP Services for 125 Employees from 08/01/12 Through 07/31/13 for \$3,840.00

Mrs. Stewart moved to approve the HelpNet invoice for EAP Services for 125 employees from 08/01/12 through 07/31/12 for \$3,840.00. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 207-12: Approve the Frank Gates Service Fee to Administer our 2013 Group Rating Program as the TPA for a Total of \$13,230.00

Mr. Spanovich moved to approve the Frank Gates Service Fee to administer our 2013 Group Rating Program as the TPA for a total of \$13,230.00. Mrs. Stewart seconded. All voted yea. Motion carried.

The Fiscal Officer said she met with Mr. Lenihan and Mr. Weber last Tuesday regarding their questions.

IT– Mrs. Stewart said everyone is probably aware there was a failure over the weekend of a disk drive and then our SAN went down. She said Keytel has been working on it and we are going to have a meeting this Wednesday to get to the bottom of what is causing these issues as this is the third disk drive we have lost in the past month and we need to get this taken care of. Mrs. Stewart said the IT Committee will probably be coming to the Board with some recommendations to solve the problems in the very near future.

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The Fiscal Officer updated everyone on the new Accounting Software Program. She said we have had several trainings and are moving along and after finalizing a few issues we should be ready to go live on October 1st. She said when she is sure of what she is doing then she will be training Department Heads on the workflow portion of the software.

SERVICE – D. J. Tharp said he has a request from Chief Pocock to block off the back part of Mecca Park because they have been having trouble with people stealing cars and running them through the woods down at the creek and setting fire to them and other illegal activity. Lt. Price said there are several entrances to the park and two of them are in Columbus so it would not help to block off one entrance. Mrs. Stewart suggested that the residents may want to form a committee to come up with a use for the park such as a garden, ball park, etc. Mr. Tharp said he will look into it.

D. J. Tharp said he is working with two companies to have the outside lights replaced at the Township building and should have a proposal by the next meeting. He said we made \$6,881.00 on the August foundation pouring we just did. He said that Franklin County sprayed for mosquitoes on the 15th and we had another test positive of West Nile in the Township in the east Clinton area.

D.J. Tharp said that we have an estimate from Cyrus Concrete Construction to remove, dispose of and replace the curb and sidewalk in front of 485 Rocky Fork Blvd. (Annex) for \$7,224.00. The Trustees agreed that this could cause a fall hazard.

Res. 208-12: Approve Removing & Replacing Sidewalk and Curb at 485 Rocky Fork Blvd. and Other Items as Listed on Estimate #2652 by Cyrus Concrete Construction for a Total of \$7,224.00

Mrs. Stewart moved to approve Req. #08.16.2012 for removing and replacing the sidewalk and curb in front of 485 Rocky Fork Blvd. and all other items as listed on Estimate #2652 by Cyrus Concrete Construction for a total of \$7,224.00. Mr. Spanovich seconded. All voted yea. Motion carried.

POLICE – In the absence of Chief Pocock, Lt. Price requested the Board to approve a transfer from the 9-A-9 account to the 9-A-6 account to cover a bill for the installation of the generator at the Police Station.

Res. 209-12: Approve the Transfer of \$600.00 from the 9-A-9 Account to the 9-A-6 Account Within the Police Funds to Pay the Invoice for the Installation of the Police Generator

Mr. Angelou moved to approve the transfer of \$600.00 from the 9-A-9 account to the 9-A-6 account within the Police funds to pay the invoice for the installation of the Police generator. Mrs. Stewart seconded. All voted yea. Motion carried.

Lt. Price said he was able to compile the Police stats for the first six months. He gave the Trustees a copy and said he hopes to have a copy on a monthly basis. He said that last Wednesday there was a homicide on Berrell Ave. and they do have a person of interest due to some good leads. Someone set fire to the house on the following Sunday, but the Fire crew at Station 132 were able to save a good part of the house.

FIRE – Chief Taylor presented the Board with several items for approval as follows:

Res. 210-12: Approve Renewing 200 Kronos Licenses In Order to Continue to Use Telestaff

Mr. Spanovich moved to approve Req. #08.17.2012 for renewing 200 Kronos Licenses in order to continue using TeleStaff. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 211-12: Approve Globe Fire Gear to Replace Worn Out Fire Gear from Finley Fire for a Total of \$11,639.00

Mr. Angelou moved to approve Req. #08.15.12 for Globe Fire Gear to replace worn out fire gear from Finley Fire for a total of \$11,639.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 212-12: Approve Replacing Fire Gear Gloves & Adding Inventory as Listed from Safety Solutions for a Total of \$3,003.30

Mrs. Stewart moved to approve Req. #08.16.12.2 to replace fire gear gloves and adding inventory as listed from Safety Solutions for a total of \$3,003.30. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 213-12: Approve Rescue Tech Gloves, Head Lamps & Equipment as Listed from Phoenix Safety Outfitters for a Total of \$4,590.00

Mrs. Stewart moved to approve Req. #08.15.12.3 for Rescue Tech gloves, head lamps and equipment as listed from Phoenix Safety Outfitters for a total of \$4,590.00. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on Req. #08.16.12.4 for safety glasses from Safety Solutions for \$434.80.

Res. 214-12: Approve Declaring Listed Fire Department Items as Surplus to be Disposed of Appropriately or Loaned to Any Restaurant for Display Purposes Upon Request

Mrs. Stewart moved to declare the listed Fire Department items as surplus to be disposed of appropriately or loaned to any restaurant for display purposes upon request. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 215-12: Approve Transferring \$8,000 from 10-A-15I to 10-A-15 for Legal Fees and \$2,000 from 10-A-15I to 10-A-14 for Insurance on Two New Medics

Mr. Spanovich moved to approve transferring \$8,000 from 10-A-15I to 10-A-15 for legal fees and \$2,000 from 10-A-15I to 10-A-14 for insurance on the two new medics. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Taylor presented the Board with a document for their signature that would give him as Fire Chief permission to obtain legal counsel from the Franklin County Prosecutor in reference to the Department's Fire Prevention Bureau's Permit and Fee Schedule for Fire Protection System Inspections. There would be no cost involved. The Trustees approved and signed the document. (See Referral File)

VISITOR COMMENT

Mr. Lenihan, a Gahanna resident, thanked the Fiscal Officer for meeting with him and clarifying some questions he had. He did ask how many administrative employees we have at the Township Building. The Fiscal Officer explained we have two part-time and one full-time and also one part-time at the Cemetery office.

Mrs. Stewart said for those who may not know, Calvin McKnight's father passed away last week and his service was this past Saturday at his church.

Mr. Spanovich asked about the evaluation process of the eleven new Firefighter Tech's. Chief Taylor said they have been evaluated and ranked all along on meeting the standards that are required of them during their probationary period. Chief Taylor said he can pass along their progress to the Board at the next meeting.

